

MAIL TO:
NR Trade Fairs Division
Confederation of Indian Industry
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SPACE BOOKING CONTRACT (FORM - 1)

DOMESTIC EXHIBITOR

EXHIBITOR DETAILS

Company / Organisation:
 Billing Address:

 *GST No.: PAN No:
 Name of Chief Executive: Designation: Mobile:
 Contact Person for Event: Designation: Mobile:
 Email: CII Membership No.:

Incomplete form will not be accepted. Do not leave any items blank. Please write N/A, in case not relevant

SPACE RENTAL DETAILS & OTHER CHARGES (INR)#

SPACE TYPE	RATE PER SQM MEMBER	RATE PER SQM NON MEMBER	MSME / STARTUP##	SPACE REQUIRED	AMOUNT (INR)
INDOOR RAW SPACE (MIN 18 SQM)	7000	8000	6200		
INDOOR BUILT UP SPACE (MIN 9 SQM)	8000	9000	6800		
OUTDOOR RAW (MIN 70 SQM)	2000				

OTHER CHARGES

Electricity Charges: Raw Space: INR 2,000 per KW per Day XKW X (No of Days)	
Optional Extra Electricity for Built-up : INR 2,000 per KW per Day XKW X (No of Days)	
TOTAL AMOUNT BEFORE TAX	
EARLY BIRD DISCOUNT AMOUNT (Only if valid)	
SUB TOTAL	
Add GST @18%: INR.....	TOTAL TAX**
	GRAND TOTAL

EXHIBIT DETAILS

PRODUCTS ON DISPLAY:	FASCIA NAME (25 letters incl. space) in CAPITALS (For Built-up stalls only)
-----	NEW PRODUCT LAUNCHES / HIGHLIGHTS
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Please study the General Exhibition Rules (at Page 2), while finalizing this contract

I/we have read the GENERAL EXHIBITION RULES and confirm that we shall abide by them.

Name:..... **Designation:**..... **Mobile No**

Email address (Finance Dept):

Signature & Company Stamp

www.ciichandigarhfair.in



Confederation of Indian Industry

GENERAL EXHIBITION RULES

1) Organizer: CONFEDERATION OF INDIAN INDUSTRY (CII)

Address for Communication: Northern Region, Block No. 3, Dakshin Marg,
Sector 31-A, Chandigarh 160030, India
Tel: +91 9216 000 125, +91 8146 539 278
Email: agnivesh.joshi@cii.in; gaurav.bhardwaj@cii.in

2) Date: 30 October - 2 November 2026

Timings: 1000 - 2000 Hrs

Venue: Parade Ground, Sector 17, Chandigarh

3) Exhibitor: Any company/organisation/state/country participating in CII Chandigarh Fair 2026. Organizer reserves the right of participation.

4) Facilities:

a. Built-up Stalls only

Stall Size (in sqm)	Tables	Chairs	Focus Lamps
9	1	2	3
18	2	4	6
24	2	4	8
27	3	6	9
30	4	6	10
36	5	8	12

Built up space includes Fascia, Carpeting, 3 Spot lights, Display Table, 2 Chairs, One Power Point 5 Amp, electricity for stand lighting and Waste Paper Basket, with every 9 sqm. module. Extra Furniture & Fittings can be obtained on direct payment basis from the exhibition contractor.

b. The prospective Exhibitor must apply on the Space booking contract form –Form 1 for participation in CII Chandigarh Fair 2026 indicating requirement for built up and/or raw space. The Organisers will do allocation of space. Allotment will be done on "first come – first serve" basis strictly subject to receipt of advance and payments within the above categories / defined rules. The decision of Organiser on space allotment is final.

c. Application for space, both indoor and outdoor, may be made in combinations/ multiples of contiguous plots/ booths. For a combination of contiguous, furnished indoor standard booths allotted, provision of partitions within the area would be optional.

5) Bank Details for Domestic Transfer:

Account Name	Confederation of Indian Industry
Bank Name	ICICI Bank Limited
Address	ICICI Bank, SCO 145, Sector 28-D, Chandigarh – 160 002
Account No	096405000420
Account Type	Current Account
NEFT/IFSC Code	ICIC0000964
MICR Code	160229011

6) Filling Up of Forms: It is mandatory to fill the form completely. Incomplete forms will not be entertained. Do not leave any items blank. In case of not relevant please write NA (Not Applicable).

7) Wherever Indoor Raw Space is allocated, the exhibitor will have to erect the stand at their own cost in line with "The Rules and Guidelines for Design and Construction of Stand" for CII CHANDIGARH FAIR 2026.

8) The Organiser reserves the right to reallocate space, change the layout, change the stand nos., add or delete corridors in Space Plans that may affect some exhibitors stand orientations. The Organiser's decision shall be final. The Organiser reserves the right to turn down the application for participation, or even deny participation to exhibitors already confirmed. The Exhibitor shall not organise any concurrent shows outside of Chandigarh Fair 2026 in Chandigarh during the CII Chandigarh Fair 2026.

9) The Contract: The Exhibitor enters into a contract upon submission of this document. The Company (prospective exhibitor) agrees to participate at CHANDIGARH FAIR 2026 and to abide by the rules and regulations & bye- laws, handed out by CHANDIGARH FAIR 2026 Secretariat to the Exhibitor, before the exhibition. Upon any breach of contract by the Exhibitor, the Exhibitor is liable to pay the space rentals in full, to the organizer. None of the exhibits on display or present at the exhibition premises infringe, or is likely to infringe, any patent, trademark, copyright and other intellectual property rights of any party and agree that in the event of any breach, this contract may be terminated by the organisers unilaterally. In such an event, the exhibitors shall indemnify the organisers against all costs, claims, & demands.

10) Damage to exhibition venue: The Exhibitor will be required to make good all damages, (or make payment in lieu thereof) to the fair ground facilities/ building etc. incurred during setting up / fair period and/ or dismantling period.

11) Use of Display Space: Without the express written permission of Organizer, Exhibitor may not (i) sublet, subdivide or assign its space, or any part thereof, (ii) purchase multiple booths for the purpose of subletting or assigning to third party, or (iii) permit in its booth any non-exhibiting company representative. Incase of failure to comply with this provision; Organizers reserves the right to cancel the participation and forfeit all the payment.

12) Electricity: Available at 230V Single Phase and 400 V. Three Phase A.C. 50 Cycles. Charges: Built-up (Mandatory Charges) – Additional requirement @ INR 2,000/- per KW: Raw Space INR 2,000/- per KW – Exhibitors must give their power requirements in KW, in writing. All these rates are subject to revision. Exhibitors requiring special lighting /power to demonstrate machinery would need to apply with full details immediately. The Organiser will provide general lighting in indoor & open areas. Electricity will be provided at a suitable point near the exhibitor's stand. Internal distributions to be completed by exhibitors at their own cost only, through a licensed contractor.

13) Temporary Electricity: is the electricity required by exhibitor during construction / dismantling period. This will be charged separately on requirement and duration basis. For more details please email gaurav.bhardwaj@cii.in

14) Cancellation: By signing and concluding of this contract, the exhibitor hereby agrees to indemnify the organizer at the following rates, in case of withdrawal of participation **OR** reduction of space at a later stage

*** From 30 July to 31 August 2026: at 50% of total rentals**

*** From 1 September to 9 October 2026: at 75% of total rentals**

*** From 10 October 2026 onwards: with the full stand rentals.**

15) Approval for Design of Stand: The stand design drawings along with to-scale mock- ups, complete with details of exhibits, electricity, water and other installation, in 3 copies, should be submitted for Organiser's approval, latest by 15 September 2026.

16) Sale of Exhibits: are subject to Government approvals (to be taken by exhibitors and submit the copy to organizers) and fulfilling tax formalities of relevant Government Authorities. Exhibits on display will be allowed to be removed only after the closure of the show.

a) **Removal of any Exhibit: during the fair period is prohibited.**

17) Possession of Stands:

a. **Built Up Space – 28 October 2026, 1000 hrs**

b. **Raw Space – 27 October 2026, 1000 hrs**

Construction will be allowed only till 2200 hrs at the venue. Hence, exhibitors are advised to plan setting up of their exhibits accordingly.

18) Stand Completion: By 1800 hrs on 29 October 2026 with all exhibits in position.

19) Insurance: Against all ascertainable risks – from transportation to display and removal - should be done by the exhibitors at their cost. Organiser will, in no way, be responsible.

20) Security: While general security will be provided at entry / exit points of the halls on all days; exhibitors are advised to keep security during construction / dismantling days for safeguarding their exhibits.

21) Photography: The Organiser reserves the right to photograph/video shoots any stand/ exhibit for their use.

22) Settlement of Dues & Stand Possession: Any and all expenses chargeable to an exhibitor must be settled before taking possession of the stand. In an event of balance payment, organiser reserves right to refuse possession to any exhibitor.

23) Force Majeure: If the exhibition is abandoned, cancelled or suspended in whole or in part by reasons of natural calamity, war, fire, national emergency, labour dispute, non- availability of exhibition premises or any of the cause not within the control of the organiser, the organiser may, at their own discretion refund the space rental paid by the exhibitor, or part thereof, but shall be under no liability in respect of any action, claim for losses or under obligation to refund space rental or any other expenses borne by exhibitor for participating at the abovesaid event. Disputes, if any, will be settled under the court of Delhi's jurisdiction (Government of India).

24) Taxes:** Taxes will be charged as per the prevalent taxes applicable under the advise of Government of India during final billing i.e., October 2026.

25) Outdoor Raw: Outdoor raw space is reserved for Auto Companies which shall include 2 & 4 wheeler manufacturers, cycles, after marker product manufacturers or any other activity planned by such companies.

26) Startup##: These space rentals will be applicable only for Startups registered by the authorised government body and upon submission of relevant documents as required by the Organiser.
